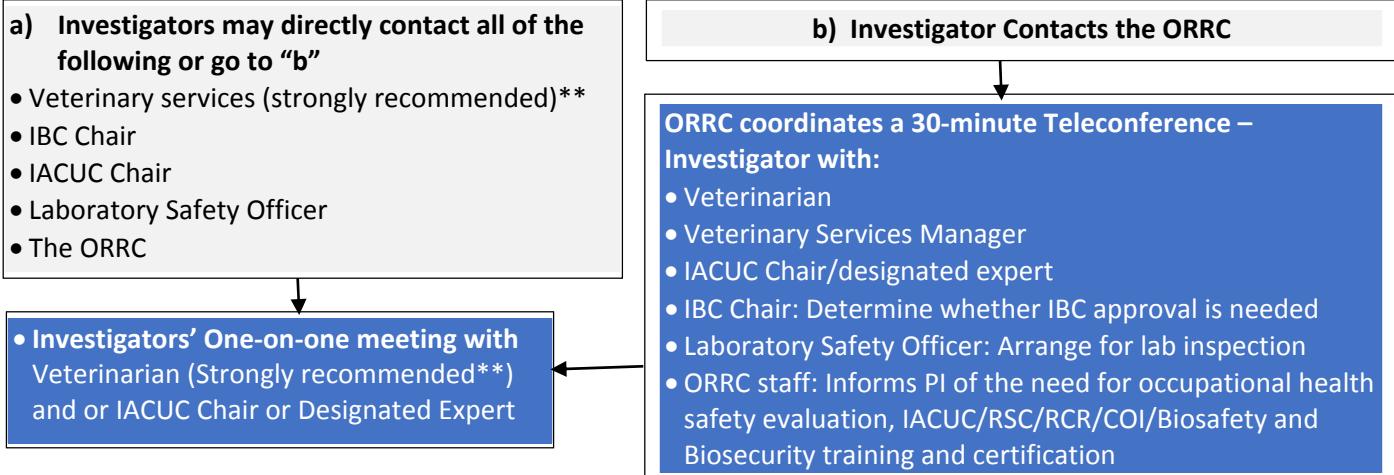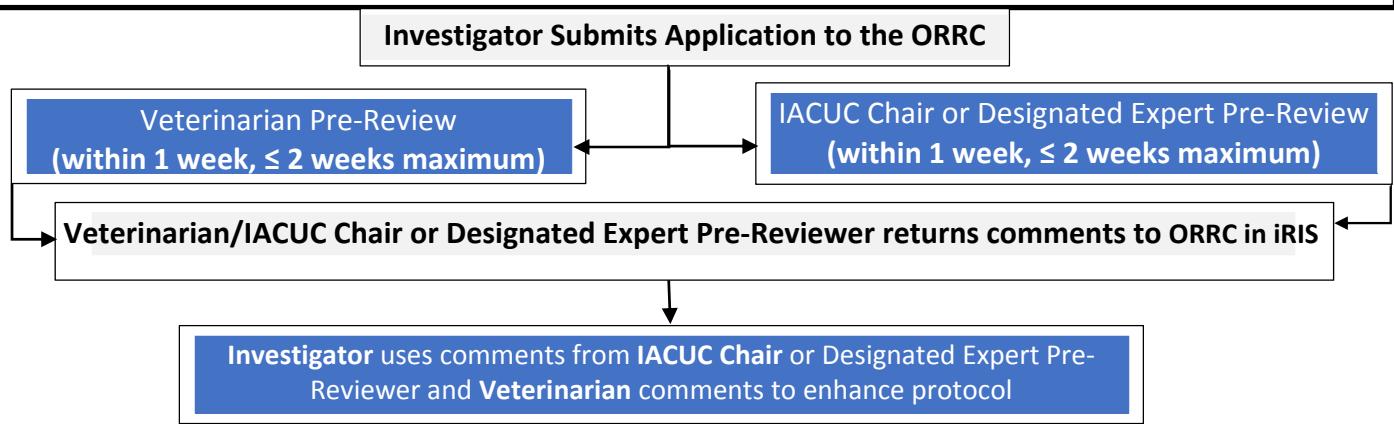# HOWARD UNIVERSITY
OFFICE of REGULATORY RESEARCH COMPLIANCE (ORRC)
IACUC Protocol Development Process

Pre-Application Consultation (Complete within 1 Week of Initiation)

a) Investigators may directly contact all of the following or go to "b"
- Veterinary services (strongly recommended)**
- IBC Chair
- IACUC Chair
- Laboratory Safety Officer
- The ORRC

b) Investigator Contacts the ORRC

ORRC coordinates a 30-minute Teleconference – Investigator with:
- Veterinarian
- Veterinary Services Manager
- IACUC Chair/designated expert
- IBC Chair: Determine whether IBC approval is needed
- Laboratory Safety Officer: Arrange for lab inspection
- ORRC staff: Informs PI of the need for occupational health safety evaluation, IACUC/RSC/RCR/COI/Biosafety and Biosecurity training and certification

- **Investigators' One-on-one meeting with** Veterinarian (Strongly recommended**) and or IACUC Chair or Designated Expert

Pre-Review (no more than 1 - 2 weeks)

Investigator Submits Application to the ORRC

Veterinarian Pre-Review (within 1 week, ≤ 2 weeks maximum)

IACUC Chair or Designated Expert Pre-Review (within 1 week, ≤ 2 weeks maximum)

Veterinarian/IACUC Chair or Designated Expert Pre-Reviewer returns comments to ORRC in iRIS

Investigator uses comments from **IACUC Chair** or Designated Expert Pre-Reviewer and **Veterinarian** comments to enhance protocol

IACUC Review (no more than 6 weeks)

Investigator Officially Submits Protocol to the

IACUC Reviews Protocol (FCR/DMR)

Protocol is approved

Protocol needs revision

Back to IACUC for FCR

Designated Member Review

Protocol is approved

Approval Letter Issued by the ORRC (within 48 Hours)